

S3G Environment, Health and Safety Training...
making a difference in the environmental, risk and social arena.

- ✓ *Want to register as an Environmental Auditor?*
- ✓ *Want to manage an audit system for your company?*
- ✓ *Finally, pass that audit EVERY TIME.*

Environmental Management Systems Lead Auditor Training —AE01 (4 days)

UPDATED TO LATEST
ISO 14001 STANDARD

Course Description

This 4-day comprehensive course will provide you with the knowledge and skills to:

- **Understand** the ISO 14001 EMS standard and how it can be interpreted in both the design and audit of an Environmental Management System
- **Apply best practice** audit tools to verify that an Environmental Management System is operating effectively and efficiently using standard ISO 19011
- **Appreciate** advanced auditing techniques such as process auditing, integrated auditing, remote auditing and risk-focused auditing
- **Perform an audit** of an Environmental Management System to standards acceptable to third party certification
- **Develop** practical audit reports that can be used as the basis for system improvement

Who Should Attend?

- Environmental Managers
- Environmental Officers and Advisors
- Those required to undertake environmental audits within their organisation
- Environmental professionals seeking qualifications to undertake audits or inspections
- Those responsible for monitoring the performance of an Environmental Management System

Special Features Of The Course

We've included a **realistic and detailed case study including a simulated site visit**, documentation reviews and auditing sessions. It's this 'real-life' example that will provide participants with the opportunity to develop skills in performing audits of EMS's against the requirements of ISO 14001.

Included In The Course

- Morning, afternoon tea and lunch, every day.
- Course Manual including ISO 14001:2015 standard

Day 1— Introduction To Environmental Issues and review of ISO 14001

A powerful day providing participants with an overview of key environmental challenges and how organisations can impact on the environment. Participants will understand the importance of the ISO 14001 requirements and how different industries can address these requirements.

Overview:

Air, water and land issues

The Natural Resources

The Community (human) Receptor

What are environmental indicators?

Global, regional & local impacts

Global environmental outlook—future trends

Exploring sustainable development for commercial enterprises

How to work within Corporate Governance including life cycle assessment and cleaner production

New concepts in ISO 14001:2015 including risks & opportunities, strategic application & life cycle thinking

A detailed study of ISO 14001:2015

Benefits of an Environmental Management System

A comparison of ISO 14001 & other management system standards

Understanding the accreditation & certification steps

HOW TO REGISTER

Price: \$2200pp
(inc GST)

Phone: 0412 394 172

? Questions

info@s3g.com.au

Course Calender

www.s3g.com.au

S3G offer public courses in
Brisbane and Melbourne.



PHOTO: ERIC CHAN

“ One of the best trainers I have encountered in my career. The training material was relevant and practical complimented with an engaging style of presentation. At the end of each day, my team was still engaged and eager to listen, challenge and participate.” **Graham Bryant, National Environment Manager, Simplot Australia**

Day 2 – Pre-Audit Steps

Participants will grasp key auditing terms and develop the knowledge and skills to plan and organise all aspects of an Environmental Management System audit.

A complete overview of audit terminology.
 Audit programme management
 The 14 steps to auditing an Environmental Management System;
 Step 1: Determining audit objectives, scope and criteria
 Step 2: Selecting an audit team
 Step 3: Contacting the auditee
 Step 4: Collecting pre-audit documentation
 Step 5: Performing a pre-audit visit;
 Activities, aspects and impacts explained
 Techniques for identifying & assessing environmental aspects & impacts
 Step 6: Developing timetables to notify the auditee;
 Vertical and horizontal audit trails
 Step 7: Preparing checklists;
 Key features of process checklists

Day 3 – Audit Steps

Participants will understand the key steps involved in conducting an Environmental Management System audit;

Step 8: Conducting an opening meeting
 Step 9: Performing the audit;
 Risk-focused auditing
 Process auditing
 Effective questioning techniques
 Collecting and analysing audit evidence
 Sampling techniques
 Case study audits

Course Approvals



S3G is an Exemplar Global approved training provider. Successful completion of all assignments will lead to attainment of the following knowledge competency units:

Exemplar Global-AU: Management systems auditing
 Exemplar Global-EM: Auditing environmental management systems
 Exemplar Global-TL: Leading management system audit teams

There are however further requirements to register with Exemplar Global as an environmental auditor/lead auditor.



Exemplar Global has signed a bilateral agreement with The Institute of Environmental Management & Assessment (IEMA) that allows for mutual recognition of training course certifications. Successful completion of appropriate Exemplar Global competency units therefore also meets the training requirements to apply for recognition under IEMA's environmental auditor certification scheme.

Participants will understand the technical aspects associated with auditing an Environmental Management System and learn how to **evaluate audit findings** and present them to their management team;

Auditing risk management processes
 Qualitative and quantitative risk assessment
 Auditing legal and other requirements
 Auditing environmental objectives & targets
 Key features of an environmental management program
 Management, monitoring, pollution control & abatement
 Auditing emergency response processes
 Step 10: Evaluating results & decisions
 Step 11: Raising corrective action requests
 Step 12: Presenting the audit findings

Day 4 – Post-Audit Steps

Participants will understand the environmental legislative framework underpinning environmental initiatives in an organisation and learn how to develop practical audit reports and understand the follow-up process for audit findings.

Environmental legislation;
 General legal background
 Ecologically sustainable development
 Due diligence
 Legal professional privilege
 Commonwealth legislation
 Standards and guidelines
 State legislation
 Case study audits
 Step 13: Developing the audit report
 Step 14: Audit follow-up
 Assignment completion.

Our trainers are not 'career' trainers.

Instead, our trainers are experts in the industry—called upon by internationally recognised clients, often at crisis time. This means students of our courses benefit from real-life, in-field experience and knowledge, with much of the case studies used in training coming directly from the field.

The bottom-line advantage to clients means students acquire practical knowledge at the front of their industry trends.

We have trained over 12,000 students and represent over 200 blue-chip clients internationally.



Group Discount (all public courses, 1 booking) : 3+ people 5% off total (within the same organisation)
 5+ people 10% off total (within the same organisation)

Enquire about our *On-Site Courses*

Environment, Health & Safety:

- Environmental Awareness Training (ME02)
- Environment, Health & Safety Internal Auditor (EHS-02)

OR:

We can address your **specific, key business and training requirements**. Please contact us for a **tailor-made, on-site course** proposal.

“ It was refreshing to attend training so practical and relevant to my role in compliance assessment. The presenter had extensive professional experience and industry knowledge.”

Heather McIntosh, Ranger Coal Seam Gas Assessment & Compliance, QLD Parks and Wildlife Service