

# CE01 Competency Assessment

## Competency Unit: RABQSA-EM: Auditing Environmental Management Systems

As a RABQSA accredited Training Provider, the Systems 3 Group can provide training and assessment for a number of defined auditor competencies and, as appropriate, recommends competent graduates to RABQSA for recognition at Provisional Auditor grade.

The RABQSA-EM competency unit is a guide for any person auditing environmental management systems, as described in ISO19011: 2002, and is a requirement for all auditors seeking Environmental auditor certification with RABQSA.

The elements of competency for this unit are:

1. Apply environmental management principles.
2. Apply environmental science and technology.
3. Apply environmental systems to different operational processes.
4. Assess the risk of identified hazards in the context of the organisation's EMS management system.
5. Assess the effectiveness of methodologies to control environmental hazards.
6. Assess EMS roles and responsibilities within the context of the organisational environment.
7. Determine the adequacy and effectiveness of an EMS management system.

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### Learning Pathways

For details on learning pathways available for this competency unit, please click [here](#)

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### Competency Assessment Process

Candidates who wish to be assessed for the RABQSA-EM competency unit are required to undertake a written examination.

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### Certificate

A Certificate of Attainment will be issued to each Candidate deemed competent by The Systems 3 Group. The certificate will include:

- The RABQSA Registration Number of the Training Provider;
- The full name of the Graduate;
- The competency units attained by the Graduate;
- The date of issue of the certificate; and
- The name and signature of the authorised representative(s) of The Systems 3 Group.



Candidates deemed not-yet-competent (NYC) will be required to undertake a re-assessment process. This may incur a fee.

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### **Assessment Fees**

A fee of \$220 will apply for the provision of the competency assessment and the provision of a certificate of attainment.

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### **Privacy Protection**

RABQSA requires personal information for Provisional Auditor registration. If the candidate has attained appropriate competency units e.g. AU and QM and would like S3G to recommend them to RABQSA for Provisional Auditor Certification then the candidate must provide authorisation in writing.

The Systems 3 Group will not distribute assessment documents to prospective employers, certification agencies, auditees, etc, unless authorised to do so by the candidate. The only exception applies where documents are subpoenaed for use in a court of law. In this instance, the Candidate will be advised in writing.

Where a candidate chooses to change Training Provider, the candidate is the only person who may transfer records to the new Training Provider.

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### **Appeals Process**

Any candidate or graduate may appeal the outcome of the assessment by:

- Step 1: Advising The Systems 3 Group in writing of the appeal and resolving it at that level; and
- Step 2: If there is no satisfactory resolution at the Training Provider level, advising RABQSA in writing of the nature and detail of the appeal. RABQSA will not over-ride an existing assessment, but reserves the right to request a re-examination by the same or another Training Provider. The candidate or graduate will remain responsible for any costs associated with re-examination.

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### **Recognition of current competencies**

The Systems 3 Group will recognise properly documented and demonstrated competencies acquired at Competency Unit level and assessed by other RABQSA Accredited Training Providers.

